

# FLETCHING PARISH COUNCIL

Clerk: Lorna Thwaites

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## MEETING OF FLETCHING RECREATION GROUND COMMITTEE:

**7.30PM Thursday 24<sup>th</sup> September 2020**

MEMBERS OF PUBLIC IN ATTENDANCE: 0

COMMITTEE MEMBERS IN ATTENDANCE: Cllrs Rothery and Greenish. J Shaw, D Hollings, S Jefford

ALSO IN ATTENDANCE: Lorna Thwaites, Clerk and RFO, Fletching Parish Council

This meeting was held remotely.

## DRAFT MINUTES

### 1. APOLOGIES

Apologies for absence as reported at the meeting: apologies were received from D Bradley and S Taylor. Cllr Kerwood was also absent.

### 2. THE FOLLOWING ROLES WITHIN THE COMMITTEE WERE APPOINTED:

- i. Chair- Cllr Rothery
- ii. Vice-Chair - Cllr Greenish

### 3. THE FOLLOWING DOCUMENTS OF FLETCHING RECREATION GROUND WERE ADOPTED:

- i. Governing Document
- ii. Terms of Reference

### 4. OTHER ROLES REQUIRED WITHIN THE FLETCHING RECREATION GROUND COMMITTEE AGREED AND APPOINTED

Treasurer & Bookings Admin - John Shaw; Clerk - Lorna Thwaites

### 5. MINUTES:

- i. The minutes of the ordinary meeting of Fletching Recreation Ground Committee held on 23<sup>rd</sup> July 2020, and 18<sup>th</sup> August 2020 as circulated with the Agenda, were confirmed as a correct record, and signed by the Chair.

### 6. REPORTS:

The following reports were **RECEIVED**:

- i. Updates on the meetings of 23<sup>rd</sup> July and 18<sup>th</sup> August 2020: the new committee undertook a site visit; the committee **AGREED** to honour annual gratuities paid for the regular small maintenance checks/visits made by two local residents; it was **AGREED** to review these amounts at the AGM of the recreation ground committee.

The Committee **AGREED** to appoint Rupert Ayton to undertake the annual audit for a fee of £200.

The following items were **NOTED**: a safety report highlighting areas of risk in the children's play area had been undertaken along with some minor works and repairs; a children's swing has been purchased and fitted; quotes are being sought for the removal of 3 items on the agility trail, for fence repairs and hedge cutting; the Clerk **AGREED** to request a quote for the hedge work from Countrymans Contractors.

- ii. Treasurer's report: a deficit is forecast resulting from reduced club income and occasional use; a small fee for the use of the pavilion for office purposed was considered; funding is required to repair items in the playground safety inspection; repairs and maintenance are the largest expense area.

iii. Cricket Club report: the committee **NOTED** that this has been an extremely difficult season however rules re COVID-19 have enabled matches to resume; the club have managed to sustain funds to-date; extra income on games has significantly declined and there is currently no juniors practice on a Thursday; there have been some match wins and the pitch was voted as one of top 3 grounds in Sussex by other teams.

iv. Football Club report: the club is following guidelines and experienced no problems to-date; they have gained a few players and have 2 strong teams; a request for 2 small nets to be put up to stop match balls going into road and ditch (to be taken down at the end of the season) was **AGREED**; the club is updating their website and has a Facebook page.

v. Stool Ball Club report: Stoolball not happened this season and therefore there are no club subscriptions currently.

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## 7. **MATTERS ARISING:**

- i. A report on works required was **RECEIVED**: an electrical report been circulated and quotes for undertaking the work are to be sought; a quote to remove rotten posts on the agility trail is pending and a grant award will be sought to replace the fence posts; an inspection is to be done to establish works required at the Pavillion.
- ii. Works to be undertaken were not agreed at this meeting as all items were currently pending quotes.
- iii. No matters were arising since the last meeting.

## 8. **TO AGREE THE DATE OF THE NEXT MEETING:** April/May 2021

## 9. **THE MEETING CLOSED AT 20.31**