

FLETCHING PARISH COUNCIL

Clerk: Lorna Thwaites

E-mail: clerk@fletching-pc.org

Website www.fletching-pc.org



ORDINARY MEETING OF FLETCHING PARISH COUNCIL - Monday 7th June 2021

To Members of the Fletching Parish Council: You are requested to attend a meeting of Fletching Parish Council on Monday 7th June 2021, 7.00pm at Fletching Village Hall.

Signed: *Lorna Thwaites*, Clerk and RFO, Fletching Parish Council

Members of the public and press may join the meeting - please contact the Clerk if you wish to do so.

Questions from the Public will be received by the Clerk, no later than 3 working days in advance of the meeting.

Please note that this meeting will be recorded.

AGENDA

1. ELECTION OF THE CHAIR

- i) To elect the Chairman of Fletching Parish Council for the forthcoming year.
- ii) The Chairman to sign the Declaration of Office Form.

2. ELECTION OF THE VICE-CHAIR

3. APOLOGIES

Apologies for absence as reported at the meeting.

4. DECLARATIONS OF INTEREST.

To receive Declarations of Interest in respect of items on the Agenda, as required by the Members Code of Conduct.

5. MINUTES

To RESOLVE that the minutes of the meetings of Fletching Parish Council held on 20th April and 10th May 2021 be confirmed as correct records, and signed by the Chair.

6. REPORTS

- i. To RECEIVE a report from the District and County Councillor Roy Galley.
- ii. To RECEIVE a report from the Recreation Ground Committee - Cllr Rothery.

7. WORKING GROUPS AND COMMITTEES

- i. To RECEIVE and AGREE any requests for changes to groups, membership and individual councillor responsibilities.

8. TO AGREE THE FOLLOWING REGULATIONS AND POLICES

- i. Standing Orders.
- ii. Financial Regulations.
- iii. Code of Conduct
- iv. Freedom of Information Policy
- v. Freedom of Information Scheme
- vii. Data Retention Policy

9. COUNCIL MEMBERS TO SIGN THE CODE OF CONDUCT FOR FLETCHING PARISH COUNCIL

10. MATTERS ARISING

- i. To RECEIVE an update on the CSAG Meeting attended by Cllr Minch.
- ii. To RECEIVE an update on the Cluster Meeting of 25th May attended by Cllr Rothery.
- ii. To RESOLVE to install a flagpole on the land outside of Cherry Tree Cottages.
- iii. To AGREE a date for a public meeting to discuss parking issues on Fletching High Street.
- iv. To RESOLVE whether to continue the monthly subscription to ZOOM for remote meetings.
- v. To RESOLVE to increase the Parish Council support for the Poppy Appeal 2021 - Cllr Kerwood.

11. CORRESPONDENCE RECEIVED

To RECEIVE and AGREE any actions for the following correspondence and any other correspondence received before the meeting:

- i. Government's Call for Evidence on Remote Meetings
- ii. Signage outside of the Griffin
- iii. 20's plenty
- iv. Lord Lieutenant of East Sussex

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v. Broadband

vi. Questions for the Chief Constable of Sussex Police and the Sussex Police and Crime Commissioner.

12. FINANCE

i. To AUTHORISE payments for June and RECEIVE the bank reconciliation.

ii. To AGREE the Asset Register of Fletching Parish Council for 2020/2021.

ii. To AGREE the FPC Risk Assessment and Management Document.

iii. To AGREE banking arrangements for the year and agree any changes to nominated signatories.

vi. To NOTE the decisions of Elected Council Members to receive ALL, PART, WAIVE-ALL, or PART of their allowances.

13. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR)

i. To RECEIVE the report from the internal auditor, Peter J Frost.

ii. To APPROVE and sign the AGAR section 1 Annual Governance Statement.

iii. To APPROVE and sign the AGAR section 2 Accounting Statements.

14. BURIAL GROUND

i. To AGREE the Burial Ground Fees for 2021/22.

ii. To AGREE the Burial Ground Regulations and Risk Assessment.

iii. To RESOLVE to undertake a Memorial Safety Inspection to identify any memorials that need further assessment by a specialist operator.

iv. To RECEIVE any updates or requests for burial plots, interments or memorials.

15. PLANNING APPLICATIONS

1. To RECEIVE comments for applications reviewed by Cllrs with delegated planning responsibility:

2. To AGREE comments for the following applications and any others that arrive before the meeting:

i. **WD/2021/1112/PDAA DENNIKER FARMHOUSE, RUSTON BRIDGE ROAD, FLETCHING, TN22 3SH** (Expiry for comments: 8 June 2021)

PD Enlargement of a dwellinghouse by construction of additional storeys PROPOSED CONSTRUCTION OF FIRST FLOOR ABOVE PRINCIPAL PART OF EXISTING DWELLING. THE MAXIMUM HEIGHT OF THE ADDITIONAL STOREY IS 3M RESULTING IN TOTAL OVERALL HEIGHT OF 9.3M.

ii. **WD/2021/0279/F THE GRANARY, MILL LANE, FLETCHING, TN22 3PX** (Expiry for comments: 08 June 2021)

CONVERSION OF DETACHED GARAGE TO CREATE ANNEXE AND CONSTRUCTION OF LINK TO MAIN HOUSE CONTAINING UTILITY ROOM. CONSTRUCTION OF 10M X 5M SWIMMING POOL IN BACK GARDEN.

16. PLANNING DECISIONS

To RECEIVE planning decisions from Wealden District Council

WD/2021/0215/FA TAYLORS BARN, SHORTBRIDGE ROAD, PILTDOWN, TN22 3XJ MINOR MATERIAL AMENDMENT TO WD/2017/2368/F (EXTENSION TO DWELLING, CONVERSION OF STABLE BUILDING TO ANCILLARY RESIDENTIAL ACCOMMODATION AND RELOCATION OF DRIVEWAY) INVOLVING VARIATION OF CONDITION 10 TO AMEND THE SIZE OF THE APPROVED EXTENSION. **APPROVED** by WDC on 16 April 2021

17. PLANNING ENFORCEMENT

To receive updates on the following enquires made to Planning Enforcement:

i. Marles Boyd Farm

ii. Mallings Farm

18. PROJECTS

1. LAND REGISTRATION

i. To RECEIVE an update from Cllr Greenish on the progress of the land registration work.

ii. To AGREE any actions for the registration of land.

2. PARISHES IN BLOOM

To RECEIVE an update from Cllr Minch.

3. FINGERPOSTS

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- i. To RECEIVE an update on the work undertaken to the Fingerpost at Splaynes Green: Cllr Constantinou.
 - ii. To RECEIVE a list of Fingerposts for refurbishment from Cllr Constantinou and to AGREE which Fingerpost to apply for match-funding.
- 4. PARISH WALKS**
- i. To RECEIVE an update from Cllr Minch.
- 5. PUMP HOUSE**
- i. To RECEIVE further detail on quotes received and grant funding opportunities: Cllrs Minch and Shaw.
- 19. TO AGREE ITEMS FOR THE NEXT PARISH COUNCIL MAGAZINE**
- 20. TO PROPOSE AGENDA ITEMS FOR THE NEXT ORDINARY MEETING OF FLETCHING PARISH COUNCIL**
- 21. TO RECEIVE THE TIME AND DATE OF THE NEXT MEETING OF FLETCHING PARISH COUNCIL**
- 22. TO CLOSE THE MEETING**