

FLETCHING PARISH COUNCIL

Clerk: Lorna Thwaites

E-mail: clerk@fletching-pc.org

Website www.fletching-pc.org



ORDINARY MEETING OF FLETCHING PARISH COUNCIL - Monday 6th July 2020

To Members of the Fletching Parish Council: You are requested to attend a meeting of Fletching Parish Council on Monday 6th July 2020, 7.00pm. This meeting is to be held remotely via video conferencing.

Signed: *Lorna Thwaites*, Clerk and RFO, Fletching Parish Council

Members of the public and press may join the meeting remotely - please contact the Clerk if you wish to do so. Questions from the Public will be received by the Clerk, no later than 3 working days in advance of the meeting. Please note that this meeting will be recorded.

AGENDA

1. APOLOGIES

Apologies for absence as reported at the meeting

2. DECLARATIONS OF INTEREST.

To receive Declarations of Interest in respect of items on the Agenda, as required by the Members Code of Conduct

3. MINUTES

To RESOLVE that the minutes of the ordinary meeting of Fletching Parish Council held on 01 June 2020, as circulated on the Agenda, be confirmed as a correct record, and signed by the Chair

4. REPORTS

To RECEIVE a report from the District and County Councillor Roy Galley

5. MATTERS ARISING SINCE THE LAST MEETING

- i. To RECEIVE the letter from James Harris, Asst. Director Economy (broadband speed within the Parish)
- ii. To DISCUSS the possibility of installing a flagpole on the grass near the village hall - Cllrs Rothery /Collum
- iii. To RECEIVE an update on the Annual Return (AGAR)
- iv. To RECEIVE the latest government advice on the re-opening of playgrounds and to AGREE a course of action for Fletching playground

6. CORRESPONDENCE RECEIVED

To RECEIVE and AGREE any actions for the following correspondence and any other correspondence received before the meeting:

- i. Emails received from a parishioner entitled 'Damage to trees, Moons Farm, Sharpsbridge Lane, Piltdown'
- ii. Email received from Piltdown Residents Association - Solar Farm and Moons Farm
- iii. Email from a parishioner entitled 'Matters for FPC meeting 06 July 2020'
- iv. Email received from parishioners regarding the A275 speed limit by Sheffield Green

7. PLANNING APPLICATIONS

1. To RECEIVE comments for applications reviewed by Cllrs with delegated planning responsibility:

i. WD/2020/0956/LB: SHEFFIELD MILL FARM

2. To AGREE comments for the following applications and any others that arrive before the meeting:

i. TPO/2020 0020 Land adj. to Barn at Moons Farm, Sharpsbridge Lane, Piltdown, TN22 3XG (deadline for comments 17 July 2020)

8. PLANNING DECISIONS

To RECEIVE planning decisions from Wealden District Council:

i. WD/2019/1088/F LITTLE BARKHAM FARM, GOLDBRIDGE ROAD, PILTDOWN, TN22 3XL

PROPOSED CONVERSION OF EXISTING FORMER STABLES BUILDING WITH THE ADDITION OF A SMALL EXTENSION TO FORM A THREE BEDROOMED SINGLE STOREY DWELLING. THE REPLACEMENT OF TWO EXISTING WOODEN BUILDINGS BY A SINGLE BUILDING TO BE USED FOR STORAGE PURPOSES INCIDENTAL TO THE MAIN DWELLING - **APPROVED**

ii. WD/2018/2666/F -4 WHITES COTTAGES, CHURCH STREET, FLETCHING TN22 3SP

PROPOSED SINGLE STOREY REAR EXTENSION - **REFUSED**

9. FINANCE

i. To AUTHORISE payments for July and RECEIVE the bank reconciliation

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- ii. To AGREE the Risk Assessment of Fletching Parish Council for 2020/2021
- 10. GRANTS**
 - i. To RECEIVE & AGREE a grant application from Fletching CE Primary School for the grant previously agreed in principle - Cllr Hannay
- 11. BURIAL GROUND**
 - i. To APPROVE a permit for a memorial headstone
 - ii. To RECEIVE an update on the repair of the broken headstone for Mary Swaffer
 - iii. To RECEIVE the score from the Cemetery of the Year Award
- 12. GROUNDS MAINTENANCE**
 - i. To RECEIVE quotes for the 3-year grounds maintenance contract
 - ii. To RESOLVE to award the 3-year grounds maintenance contract to one of the contractors
- 13. ONLINE COMMUNICATION**
 - i. To RECEIVE the Clerks recommendation regarding a parish council Facebook page
 - ii. To RESOLVE to develop a Fletching Parish Council Facebook page
 - iii. To AGREE the FPC Social Media Policy
 - iv. To AGREE the FPC Website Accessibility Policy
- 14. HIGHWAYS**
 - i. To RECEIVE an update on the drainage works at Daleham Lane
 - ii. To AGREE items for the SLR meeting on 28th July 2020
- 15. PROJECTS**
 - 1. FLETCHING RECREATION GROUND**
 - i. To APPOINT 3 members of Fletching Parish Council to the Recreation Ground Committee
 - ii. To AGREE the Terms of Reference for the Recreation Ground Committee
 - 2. LAND REGISTRATION**
 - i. To RECEIVE an update from Cllr Greenish on the progress of the land registration work
 - 3. FINGERPOSTS**
 - i. To RECEIVE a progress update on the Splaynes Green Fingerpost - Cllr Constantinou
 - ii. To RECEIVE a recommendation regarding the next Fingerpost for refurbishment from Cllr Constantinou and to RESOLVE to undertake this work
 - 4. PUMP HOUSE**
 - i. To AGREE the key items to repair on the pump house including the removal of the door and surround - Cllrs Minch/Shaw/Collum
 - ii. To AGREE to contact Jo Tucker, Snr Heritage Office to establish if any formal paperwork is required to repair the Pump House
 - iii. To AGREE to prepare a building specification
 - 5. PARISH WALKS**
 - i. To RECEIVE an update from Cllr Minch with regards to a volunteer producing a booklet of walks
 - 6. SPLAYNES GREEN PHONE BOX**
 - i. To RECEIVE an update on the refurbishment project
- 16. ADMINISTRATION**
 - i. In the absence of the annual meeting of the Parish Council, to CONFIRM the current allocation of cllr responsibilities and agree any necessary changes
 - ii. To AGREE leave dates for the Clerk
- 17. TO AGREE ITEMS FOR THE NEXT PARISH COUNCIL MAGAZINE**
- 18. TO PROPOSE AGENDA ITEMS FOR THE NEXT ORDINARY MEETING OF FLETCHING PARISH COUNCIL**
- 19. TO RECEIVE THE TIME AND DATE OF THE NEXT MEETING OF FLETCHING PARISH COUNCIL**
- 20. TO CLOSE THE MEETING**