

FLETCHING PARISH COUNCIL

Clerk: Gabriella Paterson-Griggs

E-mail: clerk@fletching-pc.org

Website www.fletching-pc.org



11th May 2023

FLETCHING PARISH COUNCIL MEETING - Wednesday 17th May 2023

To Members of the Fletching Parish Council: You are summoned to attend a meeting of Fletching Parish Council on Wednesday 17th May 2023, 7.30pm at The West End, St Andrew & St Mary's Church, Fletching.

Signed: *Gabriella Paterson-Griggs*, Clerk and RFO

Public Questions

At this meeting only. Members of the public may ask questions or make representations, in respect of the business on the agenda at Item 10 on the agenda. They may only speak at other points during the meeting, at the Chairman's discretion, if they have knowledge or information that will aid the discussion.

This meeting may be audio recorded for the purpose of minute taking

AGENDA

1. ELECTION OF CHAIRMAN

- i. To elect the Chairman of Fletching Parish Council for the forthcoming year
- ii. The Chairman to receive the Declaration of Acceptance of Office

2. ELECTION OF VICE-CHAIRMAN

To elect the Vice-Chairman of Fletching Parish Council

3. CO-OPTION OF COUNCILLORS

- i. To co-opt to the four vacancies on Fletching Parish Council
- ii. The co-opted councillors to receive the Declaration of Acceptance of Office

4. APOLOGIES

Apologies for absence as reported at the meeting.

5. DECLARATIONS OF INTEREST

To receive Declarations of Interest in respect of items on the agenda, as required by the Members' Code of Conduct.

6. MINUTES

To resolve that the minutes of the meetings held on 3rd April 2023 as circulated on the agenda are confirmed as a correct record and signed by the Chairman.

7. MATTERS ARISING

Update on any matters arising from the last meeting not covered elsewhere on the agenda. To note any action taken or further action to be taken.

8. COUNCILLOR RESPONSIBILITIES AND APPOINTMENTS TO WORKING GROUPS AND EXTERNAL BODIES

To appoint members to individual areas of responsibility, working groups and as representatives on external bodies.

9. STANDING ORDERS and REGULATIONS

To review and adopt the following:

- i. Standing Orders
- ii. Financial Regulations
- iii. Code of Conduct

10. PUBLIC QUESTIONS

For this meeting only public questions can be asked at this point rather than before the meeting starts.

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11. REPORT FROM DISTRICT COUNCILLOR

To receive a report from the District Councillor Christina Coleman

12. REPORT FROM COUNTY COUNCILLOR

To receive a report from the County Councillor Roy Galley.

13. ANNUAL PARISH MEETING

To finalise the plans for the Annual Parish Meeting being held on Tuesday 30th May 2023

14. FLETCHING RECREATION GROUND UPDATE

To receive an update from the Clerk on any matters pertaining to the Fletching recreation ground.

15. CORRESPONDENCE RECEIVED

To note any correspondence received since the last meeting and agreed any actions arising.

16. FINANCE AND ASSETS

- i. To agree the Asset Register for Fletching Parish Council
- ii. To agree the FPC Risk Assessment and Management Document
- iii. To agree subscriptions and direct debits to other bodies
- iv. To agree banking arrangements for the year and confirm nominated signatories
- v. To note the agreed precept and Budget for 2022/23
- vi. To approve the invoices and payments for May 2023 and note the Council's current financial position and bank reconciliation.

17. BURIAL GROUND

- i. To approve any requests or permits for the Burial Ground.
 - a. Application to purchase a burial plot
 - b. Application to add an inscription on a monument

PLANNING AND LICENSING

18. ENFORCEMENT – PLANNING AND DRAINAGE

To discuss any issues/updates raised related to suspected breaches of planning or other regulations.

- i. Flitteridge Farm, Daleham Lane – update

19. PLANNING APPLICATIONS - RECEIVED

To agree comments to be submitted to Wealden District Council for the following applications:

- i. **WD/2023/1002/F Denniker Farmhouse, Ruston Bridge Road, Fletching TN22 3SH**

Upwards extension to existing dwelling to create additional storey, together with external alterations. (Comments to be submitted by 18 May 2023)

- ii. **WD/2023/1141/F Ruttingham Barn, Down Street, Piltdown TN22 3XX**

New 3m wide oak framed carport to side of existing garage. (Comments to be submitted by 25 May 2023)

To note the comments submitted to Wealden District Council under delegated authority for the following applications:

- iii. **WD/2023/0473/FR The Oaks, Batts Bridge Road, Piltdown TN22 3XR**

Part retrospective application for demolition of existing garage and side extension. Proposed two-storey extension to side with rear-facing balcony, two-storey extension and porch to the front, new chimney stack, internal alterations, new oak framed garage and secure store with home office above and improvements to on-site parking. (Comments submitted 25 April 2023)

The Parish Council supported the original application. This application is for an extension to the original plans for the house and there is a significant increase in the size of the house as a result of these works. The house is not visible from the surrounding area. The Parish Council SUPPORTS the application.

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iv. **WD/2023/0868/F 4 Corner Cottages, High Street, Fletching TN22 3SS**

Demolition of existing outbuilding and erection of replacement outbuilding. (Comments submitted 25 April 2023)

No. 4 Corner Cottages is a listed building within a conservation area. The application is to remove the small outbuilding and replace with a more sympathetic building. The replacement building is slightly wider but in essence the same size and height. The outbuilding is overlooked by a neighbour but the new building's roof will be an improvement on the existing roof. The Parish Council SUPPORTS the application.

v. **WD/2023/0925/F North Park Lodge, Sheffield Park TN22 3RA**

Erection of gazebo. (Comments submitted 4 May 2023)

The property lies within the AONB and the curtilage of a Grade 1 listed asset (Sheffield Park) and the building is Grade II listed. The Parish Council noted the comments of ESCC Archaeology on the application and OBJECTS to the application on the same grounds.

20. PLANNING APPLICATIONS - DECISIONS

To note the planning application decisions from Wealden District Council received since the last meeting:

Applications Approved

i. **WD/2023/0279/FR East Bridge, North Hall Lane, Fletching TN22 3SA**

Retrospective application for the replacement of an agricultural barn on the same site as existing barn. (APPROVED 4 April 2023)

ii. **WD/2023/0763/OH North Hall Farm, Fletching TN22 3SA**

Alterations to the low voltage overhead lines with the addition of a low voltage underground cable. (NO OBJECTIONS 14 April 2023)

iii. **WD/2020/2184/F Argus Farm, Goldbridge Road, Pitdown TN22 3XN**

Conversion of existing detached domestic garage and store building to 2 bed residential dwelling and erection of new ancillary garage. Provision of new access arrangements within the site. (APPROVED 9 May 2023)

Applications Refused

i. **WD/2022/1637/MEA Land at Downlands Farm, Uckfield**

Outline application for erection of up to 424 dwellings and associated works etc. Full application for creation of a SANG and associated landscaping etc. (REFUSED 21 April 2023)

Applications Withdrawn – None since the last meeting

PROJECTS

21. KING'S CORONATION

Feedback from events that were held in Fletching over the coronation weekend.

22. FLAGPOLE

Update from the Clerk on the current position and to agree next steps.

23. PARISH IN BLOOM

To note date of judging and identify areas for judge to visit etc.

24. ITEMS FOR THE PARISH MAGAZINE

To agree any items to be included in future editions of the Parish Magazine

25. AGENDA ITEMS FOR FUTURE MEETINGS

To discuss and note any future agenda items

26. TIME AND DATE OF THE NEXT MEETING

To note the time and date of the next meeting of the Parish Council